



www.AnnandaleCoinShow.com

Annandale Coin Show

Northern Virginia Community College
Ernst Community Cultural Center
8430 Center Dr
Annandale, VA 22003

Bourse Chairman:

Wayne Herndon
Potomac Promotions, LLC
PO Box 221601
Chantilly, VA 20153
703-385-0058

Wait List Application

Wait List Policies:

1. A \$100 refundable deposit is required to be added to the Wait List. The deposit will be applied to bourse fees or refunded upon request (a refund of the deposit will result in removal from the Wait List).
2. Wait List Applicant Dealers will be added to the Wait List in the order in which their applications are received.
3. If space comes available, Wait List Applicants will be contacted in Wait List order and offered the available space.
4. If offered Wait List space is accepted, the Wait List deposit will be applied to bourse fees with balance due at show.
5. If Wait List bourse space is accepted but Applicant Dealer does not attend show, deposit will be forfeited.
6. If Wait List bourse space is accepted, a new Wait List deposit will be required within 30 days of show to retain position on Wait List. Failure to renew deposit within 30 days will result in removal from the Wait List.
7. If offered Wait List bourse space is declined, Applicant Dealer will retain position on Wait List and the deposit will be rolled to Wait List for next show unless refund is requested (a refund of the deposit result in removal from the Wait List).
8. Available Wait List space can be Temporary (regular dealer misses show but plans to return next show) or Recurring (regular dealer discontinues attendance at show). The Wait List will be used to fill both Temporary and Recurring space at the show.
9. Unsuccessful Wait List applications and deposits will be rolled forward to the next show continuously until successful or refunded to Wait List Applicant Dealer.
10. The Bourse Chairman reserves the right to remove any Wait List Applicant Dealer from the Wait List at any time upon refund of the Wait List deposit.

Preferred space:

- Corner (two 8' tables in L-configuration)
- Standard (one 8' table)
- Either/First Available

Contact Information:

Please give us as many ways to contact you as possible. We will attempt to contact you by phone (landline and cell if both are provided) and email before moving to the next person on the Wait List.

Firm Name

Applicant Dealer

Address

City, State, ZIP

Phone No.

Cell No.

E-mail address

Applicant Dealer

Bourse Chairman

Date _____

Date _____

Completed application and payment (payable to **Potomac Promotions, LLC**) should be mailed to the Bourse Chairman at the address above.